

APPLICATION FOR EMPLOYMENT

The Information Age, Inc. is an equal employment opportunity employer. Therefore, as required by federal, state and local law, The Information Age, Inc. does not discriminate in employment on the basis of race, creed, color, religion, national origin, sex, ancestry, handicap, age, or any other factor protected by law.

Date: _____

PERSONAL INFORMATION:

Social Security Number: _____ - _____ - _____

Name

Last

First

Middle

What Name Do You Prefer?

Work Phone

Home Phone

Present Address

Street

City

State

Zip

Permanent Address

Street

City

State

Zip

How Did You Learn About The Information Age?

Referred By

EMPLOYMENT PREFERENCE:

Position Desired

Salary Desired

Are You Employed Now?

If So, May We Inquire of Your Present Employer?

When Can You Start With The Information Age, Inc.?

Have You Ever Applied With The Information Age, Inc. Before?

Where?

When?

Will You Be Able To Provide The Information Age With Documents Which Will Verify Your Identity And Your Eligibility For Work In The United States of America? () Yes () No

EDUCATION:

	NAME & LOCATION OF SCHOOL	Circle Last Year Completed	Did You Graduate?	Degrees Received
High School			Yes ___ No ___	
College		1 2 3 4	Yes ___ No ___	
Trade or Business School		1 2 3 4	Yes ___ No ___	

Special Expertise, Study or Research Work:

Outside Activities (Civic, Athletic *):

*You May Exclude Any Activity or Organization, If the Name or Character Indicates the Race, Creed, Color, Religion, National Origin, Sex, Ancestry, Handicap, Age, or any other factor protected by law.

EMPLOYMENT HISTORY:*(List Your Last Five Employers Below, Beginning with your Current One)*

Date Month/Year	Name / Address of Employer	Position / Responsibilities	Salary	Reason for Leaving
From To				
From To				
From To				
From To				
From To				

REFERENCES:*List Three Persons Below, Not Related To You, Whom You Have Known At Least One Year*

Name	Address	Business	Years Known
1.			
2.			
3.			

PHYSICAL RECORD:*Do You Have Any Condition That Prevents You From Performing The Job Applied For?***In Case Of Emergency Notify**

Name	Address	Telephone

I certify that, to the best of my knowledge and belief, the foregoing information is true. I authorize the investigation of all statements contained in this application. I understand that any misrepresentation or omission of facts in response to any question on this application may result in either the summary rejection of my application or my immediate dismissal. I authorize past employers and references which I have listed on this application to supply any information they have concerning me or my work performance during my association with them. I further release them from all liability for any information they supply to The Information Age, Inc. In consideration of my employment, I agree to conform to the rules and regulations of The Information Age, Inc. I understand and agree that unless I have a written contract of employment for a definite period of time, my employment is for no definite period of time and may, regardless of the date of payment of my wages and salary, be terminated at any time and for any reason at the option of The Information Age, Inc.

Date _____ Signature _____

DO NOT WRITE BELOW THIS LINE

Interviewed By _____ Date _____

REMARKS:

Neatness: _____ Ability: _____

Hired For Dept: _____ Position: _____ Reports: _____ Salary: _____

Approved: 1. _____ 2. _____ 3. _____

Employment Manager _____ Dept. Head _____ General Manager _____